

Customer Checklist for Account Opening Form – Current Account (Non-Individual)

No.	Types of Documents	Company (Sdn Bhd & Bhd)	Sole- Proprietorship	Partnership	Limited Liability Partnership (LLP)	Society/Club/ Association	Professional Account
1	Account Opening Form	√	√	√	√	√	√
2	Initial Deposit	√	√	√	√	√	√
3	Board/Extract Board Resolution (Bank's standard Company's)	√					
4	Certified true copies of NRIC/Passport for Directors/Authorised Signatories	√				√	√
5	Certified copy of Memorandum and Articles of Association	√					
6	Certified copy of complete Form 24 or Latest Annual Return	√					
7	Certified copy of Form 49	√					
8	Certified true copy of Form 9 (Certificate of Incorporation)	√					
9	NRIC/Passport for sole proprietor/partnership. Original sighted by Branch Officer		√	√			
10	Photocopy of Certificate of Business Registration (Borong D/E) (for Business in Peninsular Malaysia Only)		√	√			√
11	Photocopy of Identify Documents (ID) of all Partners, Compliance Officer(s) and all authorized signatories			√	√		
12	Photocopy Trading License (Borang B) (for business registered in Sabah only)		√	√			
13	Letter of Authorisation duly signed by all Partners (For Partnership) and printed on Company Letterhead		√	√			
14	Notice of Registration issued by Registrar of LLP				√		
15	Certified True Copy LLP Agreement (if any)				√		
16	Certified True Copy of LLP Corporate Profile as obtained from CCM				√		
17	Certified Extract of the Resolution for LLP and printed on LLP letterhead-certified by Compliance Officer & 1 partner				√		
18	Certificate of Registration for Association, Societies, Clubs and Professional					√	√
19	Minutes of Meetings or Extract of Minutes					√	
20	Certificate of By-Laws of Society/Club/Association					√	
21	Letter of Authority issued by Director General, Ministry of Education (for Government School)					√	
22	Letter from Jabatan Agama Islam (for Mosque)					√	
23	Practitioner Certificate						√
24	Undertaking Letter (if applicable for client's and Trust Account) duly signed by Solicitor(s) and printed on Solicitor's letter head						√